

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
January 21, 2020 – 5:00 p.m.**

I. Call to Order – 5:33 p.m.

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mr. Jack Fairchild
Present	Mrs. Dria Law
Present	Mrs. Katherine Mullin
Present	Ms. Lauren Romano
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva
Present	Mr. David A. Weinstein (arrived 5:45 p.m.)

Present	Mrs. Caryn Shaw, Vice President
Present	Dr. Sandra Alberti, President

Present	Mr. John Comegno, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mrs. Joanne D’Angelo, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Mrs. Debora Belfield, Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

Also present:

Mr. James Heiser, Assistant Business Administrator

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matters
2. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
 - a. Legal Update
3. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mrs. Law Second: Mrs. Shaw Vote: Unanimous

VI. Return to Public – 6:03 p.m.

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: Unanimous

VII. BOE Ethics Training - J. Comegno

1. Mr. John Comegno of Comegno Law Group presented the attached training program.

VIII. Adjournment – 6:45 p.m.

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William W. Allen Middle School
January 21, 2020 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
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II. Moment of Silence

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IV. Roll Call

Present Mr. Jack Fairchild
Present Mrs. Dria Law
Present Mrs. Katherine Mullin
Present Ms. Lauren Romano
Present Dr. Mark Snyder
Present Mr. Mark Villanueva
Present Mr. David A. Weinstein

Present Mrs. Caryn Shaw, Vice President
Present Dr. Sandra Alberti, President

Present Mr. John Comegno, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Mrs. Debora Belfield, Director of Personnel
Present Mr. Jeffrey Arey, Director of Instructional Technology

Also present:

Mr. James Heiser, Assistant Business Administrator

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #20-155:

December 17, 2019 Executive Session

December 17, 2019 Regular Meeting

Moved by: Mrs. Shaw

Second: Mr. Weinstein

Vote: 6 – 0, Abstain – 3

Abstentions: Mr. Villanueva,
Ms. Romano, Mr. Snyder

January 7, 2020 Reorganization Meeting

Moved by: Mrs. Shaw

Second: Mr. Weinstein

Vote: Unanimous

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates

Dr. McCartney highlighted the High School’s Martin Luther King assembly and the Moorestown Ministerium’s Martin Luther King service held this past week. He also reported on the status of the 2021 budget development.

 - Pageant of Success – Athletic Director, Mr. Shawn Counard recognized Ms. Ali Collins for being named *National Federation of State High School Associations 18-19 New Jersey Field Hockey Coach of the Year*. In turn, Ms. Collins recognized her students and fellow coaches.
 - Retirement Recognition
 - Joanne D’Angelo – Mrs. D’Angelo was recognized for 28 years of service to the district.
 - Monthly Strategic Plan Update – Susan Powell, UES Upper Elementary School Principal, Mrs. Susan Powell, presented examples of Social Emotional Learning, World Class Learner, and Communication efforts at the UES including the Read It Forward program, Bookmark Contest, Guidance Lessons & Counselors Corner, Service & Spirit projects, SEL displays throughout the school, and the Art For the Sky activity.
 - Amy Jablonski – Fair Funding Advocate

Amy Jablonski, Director of Outreach for the Fair Funding Action Committee, offered a presentation about the committee’s work advocating for school districts.

Mr. Weinstein departed at this time.

D. Student Board Representatives

- Student representatives Ashrit Verma, Cara Petrycki and Colin DiPasquale spoke about H.S. activities including the MLK assembly, service projects including the sock drive and sandwich drive, expansion of the Unified program, Snowflake program, midterms, and the availability of student tutoring.

E. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Mrs. Shaw reported that the committee considered the South Valley science pilot, World Class Learner update, an upcoming professional field trip to Millburn to learn how the district fosters innovation, referendum recap discussion, pros and cons of adding preschool sections, budget issues and costs of QSAC review, rewrite of language arts curriculum, Project Lead the Way, technology devices, summer enrichment camp, e-sports (gaming) program, and the calendar.
- b. **Communications** – Mrs. Law reported that the committee discussed the Moorestown Sun Education Monthly article and indicated that the committee chairs will alternate writing the piece and submit the article to the BOE President who will submit it to the Sun. They also discussed past and future community engagement forums and initiated plans to hold the next forum on Tuesday, February 25th regarding school funding.
- c. **Finance & Operations**– Mr. Fairchild reported that the committee considered the following: the annual audit, scoreboard RFP, Burlington County Security grant status, a possible solar panel initiative, referendum recap to organize priorities, BCIP JIF insurance renewal, and the budget process.
- d. **Policy** – Mr. Villanueva commented on the policies that were considered including transportation policies, media relations policy, and the districtwide parental involvement policy.

F. Public Comment on Agenda Items

- a. Lisa Trapani expressed appreciation to Joanne D’Angelo for working with the Association.
- b. Bridget Potts commented on class size.

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – October and November, 2019 – Exhibit #20-156
- 2. **Treasurer’s Report** – August and September, 2019 – Exhibit #20-157
- 3. **Cafeteria Report** – November, 2019 - Exhibit #20-158

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of October and November, 2019 attached as Exhibit #20-159.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$11,584,120.56 attached as Exhibit #20-160.

Approval of Items 1 – 5:

Moved by: Mr. Fairchild Second: Ms. Romano Vote: Unanimous

VII. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading.

- Policy 2415.04 Title I District-Wide Parental Involvement
- Policy 2468 Independent Educational Evaluations
- Regulation 2468 Independent Educational Evaluations

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #20-161.

Moved by: Mr. Villanueva Second: Mrs. Law Vote: Unanimous

B. Educational Program

1. Home Instruction 2019-2020

Approval is requested for Home Instruction for students during the 2019-2020 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #20-162 for the 2019-2020 school year.

2. Homeless Placements 2019-20

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #20-163 for the 2019-20 school year at the locations indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 – 2:

Moved by: Mrs. Law Second: Ms. Romano Vote: Unanimous

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-164.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #20-165.

3. Donations

MOTION:

I recommend the Board accept the following donation:

- \$500 from Phil & Nicole Hiller to be used by HS Girls Basketball
- \$750 from Lance & Deborah Lenny to be used by HS Girls Swim Program
- \$100 from Mary C. Schecter to be used by HS Football

4. Student Field Trip

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2019-20 school year as listed in Exhibit #20-166.

5. Non-Resident Tuition Students

A resolution is requested approving acceptance of a non-resident tuition student for the 2020-2021 school year.

MOTION:

I recommend that the Board approve the 2020-2021 non-resident tuition student as listed in Exhibit #20-167.

6. 2020 ESSA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools' NCLB Consolidated Grant Amendment Application #1 for 2020 requires Board of Education approval. This amendment is required in order to allocate \$73,703 of unspent carry-over funds.

Title	Carryover Amounts			Revised Grant Amounts		
	Public	Nonpublic	Total	Public	Nonpublic	Total
Title I	\$10,521	\$0	\$10,521	\$125,550	\$0	\$125,550
Title IIA	\$50,633	\$3,781	\$54,414	\$101,918	\$7,612	\$109,530
Title III Immigrant	\$4,298	\$0	\$4,298	\$4,298	\$0	\$4,298
Title IV	\$4,159	\$311	\$4,470	\$13,464	\$1,006	\$14,470
Total	\$69,611	\$4,092	\$73,703	\$237,012	\$7,592	\$253,848

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #1 application for Fiscal Year 2020, and accepts the grant award of these funds upon the subsequent approval of the FY 2020 ESSA amendment application.

7. 2020 ESSA Consolidated Grant Amendment #2 Application

The Moorestown Township Public Schools' ESSA Consolidated Grant Amendment Application #2 for 2020 requires Board of Education approval. This amendment is required in order to reallocate funds between accounts as follows:

Title IIA

100-600 Instructional Supplies	(2,000.00)
200-600 Support Supplies	+2,000.00

Title IV

200-300 Support-Purchased Professional Services	(10,418.00)
200-500 Support-Misc. Purchased Services	+10,418.00

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #2 application for Fiscal Year 2020, and accepts the grant award of these funds upon the subsequent approval of the FY 2020 ESSA amendment application.

8. Burlington County Insurance Pool Joint Insurance Fund (JIF) Membership Renewal

After examination of the group options for property & casualty insurance, it is recommended that the district renew membership with the BCIP JIF as the most cost-effective plan.

MOTION:

I recommend that the Board of Education approve the Resolution and Indemnity & Trust Agreement, attached as Exhibit #20-168 to renew membership in the BCIP JIF for the three year membership term commencing on July 1, 2020.

9. Parent/Legal Guardian Agreement for Transportation

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #2000810 and the Moorestown Township Board of Education attached as Exhibit #20-169.

Approval of Items 1 – 9:

Moved by: Mr. Fairchild Second: Mrs. Shaw Vote: Unanimous

D. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Susan Zimmerman, as a Paraprofessional at the Upper Elementary School. Ms. Zimmerman has been placed on Column Para AA/BS, Step 3 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$12.98 (4 hours per day) for an annual salary of \$9,657.12 prorated, effective on or about January 27, 2020 through June 30, 2020.
- b. Patricia Ford, as a Paraprofessional at the High School. Ms. Ford has been placed on Column Para Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.58 (6.75 hours per day) for an annual salary of \$14,538.69 prorated, effective on or about January 27, 2020 through June 30, 2020.
- c. Peter Cusack, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on January 2, 2020 through June 30, 2020.
- d. Tyler Organ, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Organ's hourly rate is \$11.00 for 5.5 hours per week as directed, effective on January 22, 2020 through June 30, 2020.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Hannah Vaskman, a 1st Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence April 20, 2020 through May 22, 2020; an unpaid Family Medical Leave of Absence May 24, 2020 through June 30, 2020.
- b. Emily Olsen, a 3rd Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence March 16, 2020 through April 21, 2020; unpaid Family Medical Leave of Absence April 22, 2020 through May 1, 2020.
- c. Eileen Buniva, a Reading and Math Support Teacher at the South Valley Elementary School, a paid Medical Leave of January 2, 2020 through March 6, 2020.
- d. Ann Daskilewicz, a Special Education Teacher at the South Valley Elementary School, an unpaid Family Medical Leave of Absence September 5, 2019 through December 5, 2019 (not to exceed 60 days); unpaid Medical Leave of Absence December 6, 2020 through June 30, 2020.
- e. Patricia Lochbihler, a Reading and Math Support Teacher at the South Valley Elementary School, an unpaid absence January 3, 2020.

- f. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 20, 2020 through May 20, 2020; unpaid Family Medical Leave of Absence May 21, 2020 through June 30, 2020.
- g. Spring Williams, a Science Teacher at the Middle School, a paid Medical Leave of Absence August 28, 2019 through November 1, 2019. Requesting an extension to a paid Medical Leave of Absence November 2, 2019 through December 31, 2019. Requesting an extension to a paid Medical Leave of Absence January 1, 2020 through January 22, 2020; unpaid Family Medical Leave of Absence January 23, 2020 through February 11, 2020.
- h. Melanie Bruno, a Social Studies Teacher at the High School, a paid Medical Leave of Absence August 28, 2019 through October 1, 2019; an extension to the paid Medical Leave of Absence from October 2, 2019 through October 18, 2019. Requesting an extension to a paid Medical Leave of Absence October 19, 2019 through November 15, 2019. Requesting an extension to a paid Medical Leave of Absence November 16, 2019 through December 13, 2019. Requesting an extension to a paid Medical Leave of Absence December 16, 2019 through January 23, 2020; .5 January 24, 2020 through February 7, 2020.
- i. John Lloyd, an English Teacher at the High School, a paid Medical Leave of Absence January 27, 2020 through March 13, 2020.

Support Staff

- a. Diane Mason, a Paraprofessional at the George Baker Elementary School, an unpaid Intermittent Family Medical Leave of Absence August 28, 2019 through December 21, 2019. Requesting an extension to unpaid Intermittent Family Medical Leave of Absence January 1, 2020 through June 30, 2020.
- b. Michelle Molz, a Paraprofessional at the George Baker Elementary School, an unpaid absence January 23, 2020 through January 27, 2020 and February 20, 2020 through February 21, 2020.
- c. Leslie Todd, a Paraprofessional at the George Baker Elementary School, an unpaid absence January 10, 2020.
- d. Maria Mullock, a Paraprofessional at the Mary Roberts Elementary School, an unpaid absence March 11, 2020 and March 12, 2020.
- e. Theresa Testa, a Paraprofessional at the Upper Elementary School, an unpaid absence January 30, 2020 and January 31, 2020.
- f. Emma Roberts, a Paraprofessional at the High School, a paid Medical Leave of Absence April 20, 2020 through May 8, 2020: unpaid Family Medical Leave of Absence May 11, 2020 through June 5, 2020.

3. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Kalsoom Bibi, a Paraprofessional at the Upper Elementary School, effective January 3, 2020.
- b. James Hilton, a Bus Driver for the Transportation Department, effective January 7, 2020.

4. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Laura Huda, a 1st Grade Teacher at the at the South Valley Elementary School, after 15 years of service to the District, effective June 30, 2020.

Support Staff

- a. Rosemarie Romeo, a Paraprofessional at the at the Middle School, after 9 years of service to the District, effective June 30, 2020.

5. Substitutes - Exhibit #20-170

6. Co-Curricular - Exhibit #20-171

7. Student Teachers/Practicum Students - Exhibit #20-172

8. Clubs - Exhibit #20-173

9. Athletic - Exhibit #20-174

10. Movement on the Guide - Exhibit #20-175

11. Grand Conversation Staff - Exhibit #20-176

12. Volunteers - Exhibit #20-177

13. Winter Track Chaperone - Exhibit #20-178

Approval of Items 1 – 13:

Moved by: Ms. Romano

Second: Mrs. Shaw

Roll Call Vote: 8 - 0

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #20-179

IX. Informational Only

A. Enrollment Information – January 2, 2020

	2018-2019	2019-2020
High School	1291	1268
Middle School	638	661
Upper Elementary School	921	917
Elementary School	<u>1134</u>	<u>1127</u>
Total	3984	3973

B. Old Business

C. New Business

D. Public Comments

- a. Jennifer Barnes of 100 Colonial Avenue (mother of a UES student) commented on the class sizes and asked about future plans after the referendum.

X. Adjournment – 8:49 p.m.

Moved by: Mrs. Shaw

Second: Mr. Fairchild

Vote: Unanimous

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary